

CONTRACT FOR SERVICES

Kelmar and Associates, Inc. hereby agrees to provide _____
(hereafter called "Client") with the investigative services identified below.

Surveillance Background Investigation Theft
 Criminal History Relationship Infidelity Locate

OTHER: _____

1. Kelmar and Associates agrees to provide the Client with a written report, supporting documents, still photos, video media or other relevant information upon completion of the services requested by the client.
2. Kelmar and Associates agrees to initiate the investigation within three (3) working days or at any other date and time mutually agreed upon by the parties involved.
3. The Hourly Billing Rate is \$ 80.00 , the mileage rate is .60 per mile, and expenses related to the investigation are additional (at cost). The client agrees to these terms and/or to the following terms: _____
4. The client understands that our agency shall use the best efforts to investigate or retrieve the information in the matter indicated, however, no specific results are guaranteed or promised. The client hereby agrees to allow the investigator(s) to perform the investigation at their discretion utilizing any lawful means deemed appropriate.
5. Any interference by the client in this investigation or any misrepresentation of information will render this contract null and void and any retainer shall be forfeited to Kelmar and Associates.
6. Kelmar and Associates has received a retaining fee from the client in the amount of \$ _____ for services and costs expected to be rendered in the near term against which the hourly rate and any other authorized expenses will be charged.
7. Any balance in excess of the retaining fee is due and payable upon receipt upon completion of the investigation and receipt of the final report by the client. The Retaining fee will not be exceeded with out the approval of the Client.
8. Should the Client elect to discontinue the investigation, before the retaining fee has been utilized in full for service/costs, a refund will be made after all charges including any applicable start up cost are deducted, credit card fees, etc.
9. Payment for any unpaid balance not received within thirty (30) days from the completion of services (final report date) will be assessed a late fee of 12% against the amount owed. If Client chooses to pay by credit card, she/he hereby waives the right to contest the charges. Should collection and/or legal services be required to obtain the balance due, the reasonable and necessary costs of doing so will be paid by the client.
10. I (Client) have read, understood and agree to said contract and hereby agree to retain Kelmar and Associates, Inc. on my behalf on date indicated below.

Client

Date

Kelly E. Riddle
Kelmar Representative

CREDIT CARD AUTHORIZATION

I, _____, hereby authorize
Kelmar and

Associates to charge my credit card \$ _____ for services rendered and agree not to
contest this charge.

The following information is as follows:

Name on Card: _____

Address for Card Holder: _____

Card #: _____ - _____ - _____ - _____ - _____

Code # on back of card: _____

Expiration Date: _____

Signature

Date

We except Visa, MasterCard, Discovery & American Express.

Kelmar Case #: _____

Approval Code: _____